



# Russian International School

**Academic Year 2023 - 2024**

## **Code of Conduct**

### **RIS philosophy**

Russian International School admits students in line with the KHDA and Ministry of Education regulations to reflect the philosophy of inclusive education with the outcome of values, culture and achievements.

### **The inclusive education means that:**

- all students have the right to be educated to the extent possible with their age-appropriate levels and SoD as per the placement level upon Admission to RIS;
- inclusive provision and practice with SoD involvement into educational process.

### **Our aims are:**

- to achieve their academic potential and enjoy learning and staying at school;
- to support children to make them feel happy, confident and valued at school;
- to work in partnership with parents to achieve the best outcomes for children by supporting and providing development opportunities for our staff;
- to work as an effective team;
- to develop a Social Model of strong school community belonging and inclusion into Active Learning;

### **School considers:**

1. Care, welfare and safeguarding of students, including child protection
2. Arrangements to ensure health, safety and security
3. Quality of maintenance and record keeping
4. Suitability of facilities for all students, including those with special educational needs and disabilities
5. Provision for and promotion of safe and healthy lifestyles
6. Staff-student relationships and behavior management
7. Management of attendance and punctuality
8. Identification and support of SoD students and those who are Gifted/Talented
9. Guidance and support for all students including SoD.

Child protection arrangements are in place and shared with students, parents and staff who are well informed about expected procedures.

**Code of Conduct Principles:** as per the School-Parents Contract, code of conduct principles are specified in accordance with:

- regular and punctual attendance to school; adherence to Attendance Policy rules;
- etiquette behaviour based on diligence, cooperation and tolerance in a multi-cultural school;
- diligence in studies and on-time assignments fulfillment;
- respected attitude towards peers, teachers; adherence to Anti-Bullying Policy rules;
- respected attitude with care towards school property;
- diligent behaviour onboard buses; adherence to Transportation Policy rules;
- compliance with strict prohibition of smoking, alcohol, drugs, vandalism, abusive language use across school premises.

*In case of non-compliance with Code of Conduct Rules and repeated disrupted behaviour, written warnings are to be issued to the student, written notifications to parents/guardians, followed by entry of incidents into the Disruptancy of Behaviour Registrar School Book and student's suspension from studies for 3 days (as per KHDA behaviour rules protocol).*

*School Principal, Students Coordinator, School Psychologist and Class Teacher to work closely with Parents and Students to monitor the student's behaviour.*

### **Parents` support**

RIS is looking for establishing and maintaining a good working relationship with parents to ensure their involvement and inclusive support.

Parents are welcomed at the heart of learning process, provided with comprehensive objective information, support, with resources to meet a particular child`s needs.

Consistent to our mission and in compliance with the KHDA policy on child protection and support, we at the RIS are responsible for the care, protection, safety and welfare of our students.

We are duty-bound to provide our students a safe study environment, and to develop their confidence, talents and abilities in our truly international school community.

The school is also aware that the children/students are potential victims of abuse/maltreatment. To ensure consistency in providing quality care and proper handling of different terms of abuse/maltreatment, the RIS has established the Child Protection Policy.

To be able to recognize and provide proper handling and protection of any forms of child abuse/maltreatment, the following definitions are provided for reference:

1. Physical Abuse
2. Neglect
3. Emotional abuse
4. Sexual abuse
5. Bullying
6. Child Protection Team
7. Reporting Procedures

### **The Child Protection Team (CPT) is headed by the principal to be assisted by the following:**

1. Faculty (Heads of Departments, class teachers, subject teachers)
2. Doctor/Nurse
3. Parents (on a case-to-case basis)
4. Students (on a case-to-case basis)
5. Student Affairs/Parent Relations Co-ordinator

Russian International School believes that self-respect and respect for others are essential traits for individual success and the establishment of a supportive school culture.

Russian International School believes that the best consequence is one that is designed to:

- (1) support students in taking responsibility for their actions
- (2) develop tolerance

(3) teach alternative ways to achieve the goals and solve problems that can motivate the unwanted behaviour

Russian International School believes that parents have a responsibility to educate their children as to what is acceptable behaviour in line with school policies. Students must learn that expectations of behaviour change from environment to environment.

Russian International School believes that Students play an integrated part in being responsible for everyone's welfare in the school and should never walk past what they deem inappropriate behaviour in the school community.

Russian International School believes that cyber-bullying is a significant area that extends into other environments and community.

**Rationale:**

- RIS should be a safe and healthy place for all staff, student and visitors.
- RIS promotes healthy lifestyles through Personal, Social, Emotional Development and Physical Development.
- RIS models good safety practice throughout the school premises.

The school has, and will maintain, appropriate fire detection and fire-fighting equipment, which meets statutory obligations.

Emergency contact details of the parents and guardians of all children in the school as well as the teachers' Supervisors' are kept in the Administration Office. These are updated regularly.

**Children arriving at school**

- Lessons start at 8:00 am, however as far as reasonably possible supervision will be provided in both the Junior and Senior yards from 7:30 am.
- Children should gather for the Assembly once the first bell rings at 7:55 am daily.

**Children leaving school**

Parents or guardians of children in Junior and Senior Sections must collect them from the designated areas between 13:30-13:50 pm (and as per Schooling Timetable)

- Children are supervised throughout the school day, by their class teachers, Supervisors on Duty, staff members and/or colleagues.
- In case class teacher's absence, deputies are engaged. In cases of longer term absences, substitute teachers are engaged.

Regular and punctual school attendance is important to take full advantage of the educational opportunities. Russian International School fully recognizes its responsibilities to ensure students are in school and on time, therefore having access to learning for the maximum number of days and hours.